

## TP-Exports LTD and TP-Exports LIMITED Company Privacy Policy

This privacy policy will explain how our organizations, TP-Exports LTD and TP-Exports LIMITED, uses the personal data we collect from you when you use our website.

### Table of Contents

1. What data do we collect? .....	1
2. How do we collect your data? .....	1
3. How will we use your data? .....	1
4. How do we store your data? .....	2
5. What are your data protection rights? .....	2
6. What are cookies? .....	2
7. How do we use cookies? .....	3
8. What types of cookies do we use? .....	3
9. How to manage cookies .....	3
10. Privacy policies of other websites .....	3
11. Changes to our privacy policy .....	3
12. How to contact us .....	3

### 1. What data do we collect?

TP-Exports LTD & TP-Exports LIMITED collects the following data:

- Personal identification information (Name, email address, phone number, etc.)

### 2. How do we collect your data?

You directly provide TP-Exports LTD & TP-Exports LIMITED with the data we collect. We collect data and process data when you:

- Submit a contact form or email via our online platform,
- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.

### 3. How will we use your data?

TP-Exports LTD & TP-Exports LIMITED collects your data so that we can:

- Process your request, enquiry and manage your account.
- Email you with special offers on other products and services we think you might like.

We will not share your data with partner or associated companies.

#### 4. How do we store your data?

TP-Exports LTD & TP-Exports LIMITED securely stores your data at a secure cloud-based storage solution with double-encrypted verification required for access.

TP-Exports LTD & TP-Exports LIMITED will keep your Personal identification information for 1 (one) year. Once this time period has expired, we will delete your data.

#### 5. What are your data protection rights?

TP-Exports LTD & TP-Exports LIMITED would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

**The right to access** - You have the right to request for copies of your personal data. TP-Exports LTD & TP-Exports LIMITED may charge you a small fee for this service.

**The right to rectification** - You have the right to request that TP-Exports LTD & TP-Exports LIMITED correct any information you believe is inaccurate. You also have the right to request to complete information you believe is incomplete.

**The right to erasure** - You have the right to request that TP-Exports LTD & TP-Exports LIMITED erase your personal data, under certain conditions.

**The right to restrict processing** - You have the right to request that TP-Exports LTD & TP-Exports LIMITED restrict the processing of your personal data, under certain conditions.

**The right to object to processing** - You have the right to object to TP-Exports LTD & TP-Exports LIMITED processing your personal data, under certain conditions.

**The right to data portability** - You have the right to request that TP-Exports LTD & TP-Exports LIMITED transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have 30 (thirty) days to respond to you. If you would like to exercise any of these rights, please contact TP-Exports LTD & TP-Exports LIMITED at our email: [info@tp-exports.com](mailto:info@tp-exports.com) / [info@tp-exports.hk](mailto:info@tp-exports.hk)

Call us at: +44 (0) 207-100-5436 / +852 800-931-317

Or write to us: TP-Exports LTD, International House, 776-778 Barking Road, London, United Kingdom, E13 9PJ / TP-Exports LIMITED, Unit 2A, 17/F Glenealy Tower, No. 1 Glenealy, Hong Kong.

#### 6. What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, TP-Exports LTD & TP-Exports LIMITED may collect information from you automatically through cookies or similar technology.

For further information, visit [allaboutcookies.org](http://allaboutcookies.org).

## **7. How do we use cookies?**

TP-Exports LTD & TP-Exports LIMITED uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

## **8. What types of cookies do we use?**

There are a number of different types of cookies, however, TP-Exports LTD & TP-Exports LIMITED website uses:

- **Functionality** - Our Company uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

## **9. How to manage cookies**

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## **10. Privacy policies of other websites**

TP-Exports LTD & TP-Exports LIMITED website contains links to other websites. TP-Exports LTD & TP-Exports LIMITED privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

## **11. Changes to our privacy policy**

TP-Exports LTD & TP-Exports LIMITED keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 01-January-2020.

## **12. How to contact us**

If you have any questions about TP-Exports LTD & TP-Exports LIMITED's privacy policy, the data we hold on you, or you would like to exercise one of your data protections rights, please do not hesitate to contact us.

Email us at: [info@tp-exports.com](mailto:info@tp-exports.com) / [info@tp-exports.hk](mailto:info@tp-exports.hk)

Call us at: +44 (0) 207-100-5436 / +852 800-931-317

Or write to us: TP-Exports LTD, International House, 776-778 Barking Road, London, United Kingdom, E13 9PJ / TP-Exports LIMITED, Unit 2A, 17/F Glenealy Tower, No. 1 Glenealy, Hong Kong.